



UNITED STATES JUDO FEDERATION

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MEMORANDUM

TO: USJF Yudanshakais, Dojos, & Individual Members
USJF BOD, BOE, Comm Chairs, & Exco
FROM: Robert Fukuda, Executive Director
RE: Event Excess Accident Medical Coverage (EEAMC)
for USJF Sanctioned Events
DATE: October 25, 2023

The situation with USA Judo continues. Thus, USJF sanctioned events generally remain closed to participation by USA Judo members.

In an effort to help increase and improve attendance and participation in your sanctioned events, we have been working with our insurers to increase the number of participants and thereby increase the income realized by USJF event organizers.

We have worked with our insurers for a solution that will:

1. Support our member Dojos and Yudanshakai by making it a viable choice to continue to sanction their events with USJF.
2. Give USJF event organizers the option for participation by USA Judo members if they so choose. Thereby, helping to increase the participation and income at their event.

Thus, for FY 2024 (9/1/23 - 8/31/24), we are introducing the Event Excess Accident Medical Coverage (EEAMC).

Currently, USJF sanctioned events only allow participation by USJA and USJF members. The EEAMC is an **OPTION** available to USJF sanctioned event organizers. Using the **EEAMC is NOT A MANDATORY REQUIREMENT** for sanctioning your event(s) with USJF. Exercising the EEAMC option will specifically allow individuals who have current membership and are in good standing with USA Judo to participate in a USJF sanctioned event. The EEAMC is the **OPTION** to allow USJF sanctioned event organizers to have their event welcome USA Judo member participation, while satisfying all of the warranty requirements to ensure that our General Liability Coverage is in place, protecting the organizers and the participants.

General Details:

- I. USA Judo members complete the same paperwork that has been approved through the USJF sanctioning process. The same paperwork will be completed by all USJA & USJF participants.
- II. The fee/premium for EEAMC is \$4.00 per person per event.
 - a. The \$4.00 premium must be forwarded by the organizer to USJF National Office as USJF must pay the premium for the coverage directly to the insurers.
 - b. The organizer must forward the \$4.00 premium to USJF National Office immediately after the event has concluded.
 - c. Example
 - i. USA Judo member participates in 5 USJF sanctioned events
 1. USA Judo member will effectively pay: 5 USJF events X \$4.00 per person per event = \$20.00 total EEAMC fee/premium.
 - d. The EEAMC coverage covers the USA Judo participant for the entire event.
 - i. The EEAMC premiums are \$4.00 per person per event.
 - ii. Example 1:
 1. Jenny Smith enters the Paul Bunyan Judo Classic Championships
 2. Jenny signs up for three (3) categories:
 - a. Youth
 - b. Senior Brown Belt
 - c. Black Belt
 3. Jenny pays \$4.00 for EEAMC coverage and that covers her participation in all three (3) categories
 4. Jenny SHOULD NOT BE MADE TO PAY \$4.00 X 3 categories = \$12.00 EEAMC fees/premiums.
 - iii. Example 2:
 1. John Brown enters 2 events on the same weekend:
 - a. The Go Blue Classic on Saturday in Ann Arbor
 - b. The Spartan Challenge on Sunday in East Lansing
 2. These are separate events
 - a. John Brown must pay the \$4.00 EEAMC fee at the Go Blue Classic
 - b. John Brown must pay the \$4.00 EEAMC fee at the Spartan Challenge
 - iv. Example 3:
 1. The Spartan Challenge & Go Blue Classic combine into a 2-day event.
 2. Juwan Izzo competes in a category on Sat & in the team competition on Sun
 3. As the Spartan Challenge & Go Blue Classic have become single 2-day event, Juwan pays \$4.00 EEAMC fee as it is a 2-day event.

III. The event organizer has a CHOICE with regard to how to charge the EEAMC \$4.00 per person per event fee

A. The organizer may charge EVERYONE, including the USA Judo participants, the same fee.

1. \$50.00 entry fee for everyone

a. USJA & USJF participant breaks down into: \$50.00 entry fee (NO separate EEAMC fee)

i. Organizer receives the entire \$50.00 income from USJA & USJF participants

ii. As there are no USA Judo participants, no EEAMC fees are forwarded to USJF for USJA & USJF participants

b. USA Judo participant fee breaks down into: \$4.00 EEAMC fee + \$46.00 remaining entry fee = \$50.00 total entry fee

i. Organizer receives \$46.00 income from USA Judo participant

ii. Organizer forwards \$4.00 for EEAMC insurance to USJF

B. The organizer may charge 2 separate entry/participation fees

a. Example:

i. USJA & USJF participants are charged \$50.00 entry fee

1. Organizer receives \$50.00

2. \$0 EEAMC premium due to USJF

3. Organizer receives net income of \$50.00

ii. USA Judo participants are charged \$54.00 entry fee

1. Organizer receives \$54.00

2. \$ Organizer forwards \$4.00 for EEAMC insurance to USJF

3. Organizer receives net income of \$50.00 per USA Judo participant

Here are the requirements for your USJF Sanctioned Event to allow participation by USA Judo members in your event:

1. First, you must decide whether or not you are interested in the EEAMC option for your event to allow USA Judo members to participate. This decision will determine the specific details of your event: eligibility, paperwork/documents, fees, and etc.

2. You must obtain a USJF sanction by meeting all of the usual requirements and working with the USJF National Office Staff.

EEAMC Reporting Requirements:

1. The EEAMC reporting is an insurance requirement & is Non-Negotiable

a. Compliance with the reporting requirements includes:

i. Report must be submitted using the MS Excel reporting form

1. **DO NOT CONVERT/MODIFY THE FORM**

2. Email the **original** MS Excel form

ii. Report must be correct and include all of the USA Judo participants

1. Double-Check and make sure that the report is correct and complete

2. Once the report is submitted additional people may NOT be added due to concerns about potential for insurance fraud/issues

- iii. Report is complete and has all of the required data fields
- iv. Report submitted within the reporting deadline
 - 1. Completed EEAMC Report Worksheet
 - a. EEAMC Report Worksheet must include all information requested by the EEAMC reporting worksheet
 - i. Please – NO EMPTY/MISSING FIELDS
 - b. If your event used Smoothcomp to manage the event
 - i. Smoothcomp is able to print out a report that is similar to the EEAMC Report Worksheet
 - ii. Please be sure to include all of the data requested by EEAMC Report Worksheet
 - iii. of all USA Judo participants that includes all of the data required on EEAMC worksheet – preferably in MS Excel worksheet compatible file format
 - iv. Please – NO EMPTY/MISSING FIELDS
 - 2. Must submit within 48 hours after the day the event is completed VIA EMAIL
 - a. Example:
 - i. Event runs & ends on Sunday at 1800 (event local time)
 - ii. 1st 24 hours ends on Monday at 2400 (event local time)
 - iii. 2nd 24 hours ends on Tuesday at 2400 (event local time)
- v. Must Submit EEAMC report to USJF National Office via email: no@usjf.com

EEAMC Payment Requirements:

- 3. EEAMC premium is \$4.00 per USA Judo person per event
 - a. EEAMC premiums are required to be paid after the completion of each event
 - i. Example:
 - 1. 56 USA Judo members participate
 - 2. 56 USA Judo members X \$4.00 per participant = \$224.00 in EEAMC premium
 - 3. \$224.00 in EEAMC premiums to be paid to USJF within one (1) week after the completion of the event
 - 4. Please mail a check for the entire EEAMC premium that matches the EEAMC report for the event to the USJF National Office:
 - a. USJF National Office • PO Box 338 • Ontario, OR 97914-0338
 - ii. EEAMC premium check must match the EEAMC report for the event
 - iii. EEAMC premium check must be mailed within one (1) week after the completion of the event
 - iv. Please mail EEAMC premium check to:
 - 1. USJF National Office • PO Box 338 • Ontario, OR 97914-0338

Thank you very much for your continued membership, support, and participation in Judo and USJF programs!