



SHUFU YUDANSHAKAI

SENIOR PROMOTIONAL REQUIREMENTS: AUGUST 2009

UNITED STATES JUDO FEDERATION

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GENERAL REQUIREMENTS

There are general requirements for promotion that must be satisfied as a precondition for promotion, regardless of rank in question. Promotion of individuals who are not members of Shufu Judo Yudanshakai is not allowed per our Charter from the United States Judo Federation. Shufu Yudanshakai will examine any judoka registered with the USJA, USJF, or USJI and, if passed, make recommendations to their National Organization. Testing and evaluation may be conducted by a combination of oral, demonstrative and written examinations.

Eligibility for promotion is based upon the following general requirements, not necessarily in this order:

1. Moral character, attitude, and maturity
2. Competitive ability
3. Technical proficiency
4. General experience, contributions, and time-in-grade
5. Recommendation by candidate's instructor.

The following time-in-grade and point requirements are the minimum necessary to allow a judoka to be examined for promotion to the rank of Senior Gokyu or higher. Meeting these basic requirements does not mean the candidate will be promoted. S/he must then satisfactorily demonstrate the skills and techniques described in the following pages for each rank.

1. Time in Grade

Time-in-grade is that time spent at the applicant's present rank and is not cumulative from date of any previous promotion. Time-in-grade is computed from the most recent promotion and is determined solely from

1. the number of years of annual registration or proof of good standing with USJF, USJI, USJA or other recognized judo organization and
2. participation in the judo community activities since last promotion. Note: Rokkyu to Gokyu is to be certified by their instructor but need not have been members for the entire 3 months.

2. Promotion Points

Promotion points may be counted for only one specific promotion and may not be carried over for consideration in other rank advancements. Points must be obtained in USJF, USJI, or USJA sanctioned events or established international tournaments. For promotions, an opponent may count only twice per tournament in the tabulation of promotion points for any particular rank.

Candidate Classification

In order to properly evaluate a candidate for promotion, two classifications of players are established.

1. Competitor:

A competitor shall be required to spend less time in grade than a non-competitor and will be given greater weight for his/her competitive accomplishments towards promotion consideration. There are three types of competitors - shiai, masters and kata.

1. **Shiai Competitor:** Greater weight will be given toward promotion consideration for their competitive shiai accomplishments.
2. **Masters Competitor:** A masters shiai competitor is a competitor who is 30 years of age or older. S/he may be required to spend more time in a grade than a shiai competitor. Greater weight will be given toward promotion consideration for their service accomplishments.
3. **Kata Competitor:** A kata competitor may be required to spend more time in a grade than a shiai competitor. Greater weight will be given toward promotion consideration for their competitive kata accomplishments.

2. Non-competitor:

A non-competitor is an active member of the judo community who participates and contributes in various areas of the sport but does not compete. Non-competitors will be examined and promoted in the same manner as competitors except that requirements shall be stricter, including longer time in grade. Note: Individuals testing for Yonkyu who have fewer than two points, or Sankyu and above who have fewer than five points, will be also classified as non-competitors.

Note: Non-competitors do not earn points for service, see chart on page 6 - time off in grade.

SHUFU PROMOTION EXAMINATION PROCESSES

1. Promotional events are typically held twice per year.
 - a. Promotion paperwork is due 30 days prior to the promotional event.
 - b. Supplementary data, such as recent tournament results, needs to be presented 14 days prior to the promotional event.
2. Senior promotions at promotional events are conducted and approved by the Shufu Board of Examiners.
3. Examinations shall be conducted:
 - a. At a promotional event by a member of the Board of Examiners,
 - b. At a dojo or other facility by a member of the Board of Examiners, or by Shufu members who have attained the rank of Shodan or higher, with a current background check, and have been certified as Teacher or Coach, are authorized to promote the following ranks in the dojo, with the following provisions:
 - i. Seniors up to and including the rank of yonkyu
4. All dojo promotions must conform to Shufu senior promotional requirements.
 - a. All paperwork and fees to be promptly and fully submitted to the yudanshakai. Time and grade runs from the date of registration with Shufu Yudanshakai.
 - b. The fee for dojo promotions shall be the same as for the Shufu semi-annual promotion. The dojo shall send the following information to the Shufu Rank Registration Chair:
 - i. The name of the person being promoted,
 - ii. that person's USJF registration number,
 - iii. the person's current rank, and the rank they are being promoted to.
 - c. The Rank Registration Chair will:
 - i. Record the promotion
 - ii. File a copy of the Shufu Dojo Submission Form

PROMOTIONAL REQUIREMENTS FOR COMPETITORS

Competition Record

The judoka will keep a record book and have it certified correct by each tournament director or any member of the Board of Examiners. The record must contain the following information:

1. Tournament name, date and site
2. Name and rank of competitor defeated
3. Final kata standing, average score earned and number of entries
4. Service performed (referee, coach, scorers, timers, etc.)
5. Certification of tournament official or member of the Board of Examiners

Guidelines for Acquiring and Tracking Competition Points

NOTE: Only Class E competitors need to keep track of points since the required time-in-grade varies with the number of points earned. (See Competitor Classifications: pg. 7)

Tournaments at which points can be accumulated:

1. Any established international tournament
2. Any USJF, USJA or USJI sanctioned tournament

Points can be earned as follows:

1. Shiai (regular and masters)
 - a. Sanctioned & International Tournaments:
 - i. 1.0 point: defeating a competitor of the same rank,
 - ii. 1.5 points: defeating a competitor of higher rank,
 - iii. 0.5 points: defeating a competitor of lower rank (up to a maximum of 2 ranks lower)
2. Promotional Tournaments:
 - a. A win by ippon or wazaari receives 1.0 point.
 - b. A win other than wazaari or ippon receives 0.5 point
3. Kata
 - a. Kata Promotion Points are typically earned through placement in kata competitions. The amount of the points earned is a function of the level of competition and placing earned. Please use the matrix below to determine the points earned at a particular event.

b. Kata Promotion Points Awarded According to Level of Competition and Placement.

Place/Points	International	National	Regional	Local
1 st	3.0	2.0	1.5	1.0
2 nd	2.0	1.5	1.0	0.5
3 rd	1.5	1.0	0.5	0.3
4 th	1.0	0.5	0.3	0
5 th	0.5	0.3	0	0

- c. If there are fewer than five (5) teams competing in an international, national, regional, or local kata competition, the points awarded using the matrix above will be decreased by 2/3. For example, a team placing 1st in a Regional tournament with less than 5 teams would earn 1 point ($1.5 * 2/3$).

Competitor Classifications:

- A. Since last promotion: Shiai Team member of the Olympic, World Championship and/or Pan American Games/Championships. Placing 1st, 2nd, or 3rd at class A international tournament
- B. Since last promotion: Placing 1st, 2nd, or 3rd at the US Sr. National and/or any other point receiving international tournament
- C. Since last promotion: Placing 1st, 2nd, or 3rd at regional black belt divisions. Placing 1st, 2nd, or 3rd at Ladder Tournament, National Collegiate, High School Nationals and any non-point qualifying international competition.
- D. Since last promotion: Placing 1st, 2nd, or 3rd in U.S. Sr. National Kata Championships. Placing 1st, 2nd, or 3rd in the Masters category at the U.S. Sr. Nationals.
- E. Since last promotion: Competes in shiai and/or kata in any sanctioned tournament and earns points according to the number of wins (includes Masters' competition)

Minimum Time In Grade & Age

Grade	Class A	Class B	Class C	Class D	Class E	Min Age
Gokyu - Ikkyu	None	None	None	None	Pts earned	13 yrs
Shodan	None	None	None	None	Pts earned	14 yrs
Nidan	0.5 yrs	1 yr	1.5 yrs	2.5 yrs	Pts earned	16 yrs
Sandan	1 yr	2 yrs	2.5 yrs	3.5 yrs	Pts earned	18 yrs
Yondan	1.5yrs	3.5 yrs	4 yrs	5.5 yrs	Pts earned	21 yrs
Godan	3 yrs	5 yrs	6 yrs	8 yrs	Pts earned	22 yrs
Rokudan	5 yrs	7 yrs	9 yrs	12 yrs	Pts earned	27 yrs

Note: Class A - D competitors have time-in-grade requirements but are not required to keep track of points. Only Class E competitors need to keep track of points since the required time-in-grade varies with the number of points earned. For example, it is possible for a Class E competitor to be promoted to Shodan with only 5 points, but the competitor must have at least 2

years in grade as Ikkyu. A Class E competitor with 20 points need have only 6 months in grade as Ikkyu to be eligible for promotion to Shodan. (Class C and D competitors may choose to switch to Class E in cases where tracking points would allow an even greater reduction in the time-in-grade.)

Minimum Time In Grade, Points & Age For Class E

For Promotion

To The Rank Of

Gokyu 3 mos. - No points required.

Yonkyu 6 mos.- 2 points*

For Promotion	5	10	15	20
To The Rank Of	Points*	Points	Points	Points
Sankyu	6 mos.	3 mos.	--	--
Nikyu	9 mos.	6 mos.	3 mos.	--
Ikkyu	1 yr.	9 mos.	6 mos.	3 mos.
Shodan	2 yrs.	1 yr	9 mos.	6 mos.
Nidan	4 yrs.	3 yrs.	2 yrs	1 yr
Sandan	5 yrs	4 yrs	3 yrs	2 yrs
Yondan	7 yrs	6 yrs	5 yrs	4 yrs
Godan	9 yrs	8 yrs	7 yrs	6 yrs
Rokudan	12 yrs	10 yrs	9 yrs	8 yrs
Shichidan	15 yrs			

* Judoka with fewer than 5 points (Yonkyu with fewer than 2 points) follow non-competitor chart for time in grade.

PROMOTIONAL REQUIREMENTS FOR NON-COMPETITORS

Minimum Time in Grade

For Promotion To The Rank Of	Time In Grade	
	Under 35	Over 35
Gokyu	3 mos	3 mos
Yonkyu	6 mos	6 mos
Sankyu	9 mos	9 mos
Nikyu	1.5 yr	1 yr
Ikkyu	2 yrs	1.5 yrs
Shodan	4 yrs	3 yrs
Nidan	6 yrs	5 yrs
Sandan	8 yrs	6 yrs
Yondan	9 yrs	8 yrs
Godan	11 yrs	10 yrs
Rokudan	12 yrs	12 yrs
Shichidan	15 yrs	15 yrs
Hachidan	19 yrs	19 yrs

Reductions of Time in Grade by Contribution

(Maximum Reduction of Time in Grade is 30% for competitors and non-competitors of all ranks)

- USJF Charter Club Head Instructors - Must be teaching entire time in grade period to get full amount off TIG, if teaching only part of the TIG, then get partial time off in grade (ex. if TIG before reductions is 10 yrs but was in the head instructor position for 4 yrs, get 4/10 (i.e. 40%) of the %'s below - 4%, 2.8%, 2%, 1.2%, or 0.4%).

50 and more members	10%	10 to 19 members	3%
30 to 49 members	7%	1 to 9 members	1%
20 to 29 members	5%		

- Assistant Instructors - Must be teaching entire time in grade period to get full amount off TIG, if teaching only part of the TIG, then get partial time off in grade (see above for sample calculation).

50 and more members	5%	20 to 29 members	2%
30 to 49 members	4%	10 to 19 members	1%

- Referee & Technical Staff

- Work an average of 6 or more events per year during 50% time in grade period

Referee Class-A/B/C/N	6%	Technical Staff-National Events	6%
Referee Class-Regional/Local	4%	Technical Staff-Regional/Local Events	4%

- Work an average of 3 - 5 events per year during 50% time in grade period

Referee Class-A/B/C/N	3%	Technical Staff-National Events	3%
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Referee Class-Regional/Local 2% Technical Staff-Regional/Local Events 2%

4. Kata Judge & Kata Technical Staff

Work an Average of 2 or More Events Per Year During 50% Time in Grade Period

Kata Judge Class A	6%	Kata Technical Staff-National Events	6%
Kata Judge-Regional/Local	4%	Kata Technical Staff-Regional/Local Events	4%

5. Kata Instructor Certification

7 Categories: Nage, Katame, Juno, Kime, Goshinjitsu, Itsutsu, Koshiki

Class A	1% per kata category
Class B	0.5% per kata category
Class C	0.25% per kata category

6. Teacher Certification and Coaching Certification

Class A	5%	Class D	2%
Class B	4%	Class E	1%
Class C	3%		

7. Clinics - Attend an average of 2 or more per year during entire time in grade period

- a. National 3%
- b. Regional/Local 2%

8. USJF Life Member 5%

9. Service as Yudanshakai Officer 10%

10. Service as USJF Officer 10%

11. Service as a USJI officer 5%

SHUFU KATA REQUIREMENTS¹

Kata proficiency requirement for ranks up to and including Yodan can be demonstrated by,

- a) performing the required kata before a member of the Board of Examiners prior to the promotion date,
- b) performing the required kata at the promotion site, or
- c) performing the required kata in a sanctioned kata event.

The kata requirement for the rank of Godan and above can be satisfied by

- a) performing the required kata before a member of the Board of Examiners prior to the promotion date,
- b) performing the required kata at the promotion site,
- c) performing the required kata in a sanctioned kata event, or
- d) by participating in a sanctioned clinic for the required kata.

Rank	Competitor Shiai, Masters, Kata	Score	Non Competitor	Score
Gokyu	None		None	
Yonkyu	None		None	
Sankyu	None		None	
Nikyu	Nage: (Uke), 3 Sets	3	Nage: (Uke & Tori), 3 Sets	4
Ikkyu	Nage: (Tori)	4	Nage: (Uke & Tori)	4
Shodan	Nage: (Uke & Tori)	4	Nage: (Uke & Tori) Katame: (Uke)	4
Nidan	Katame: (Uke)	4	Katame: (Uke & Tori) Kime: (Uke)	4
Sandan	Katame: (Tori) Kime: (Uke)	4	Kime: (Tori) Ju no: (Uke)	4
Yodan	Kime: (Tori) Goshinjitsu: (Tori)	4	Goshinjitsu: (Uke & Tori) Ju no: (Tori)	4
Godan	Goshinjitsu: (Uke)	4	Goshinjitsu: (Tori) and Ju no: (Uke & Tori)	4
Rokudan	Ju no: (Uke & Tori) Itsutsu: (Tori)		Juno: (Uke & Tori) Itsutsu: (Uke & Tori)	
Shichidan	Itsutsu: (Uke & Tori) Koshiki: (Tori)		Itsutsu: (Uke & Tori) Koshiki: (Uke & Tori)	
Hachidan	Koshiki: (Uke & Tori)		Koshiki: (Uke & Tori)	

¹ Updated September 1, 2006.

PROMOTION REQUIREMENTS FOR EACH RANK

In order to pass, demonstrations must score an average of 3 or better, as described in the Shufu Demonstration Scoring Guide. An overall demonstration average below a 3 disqualifies the candidate for promotion, regardless of competition results.

If a judoka cannot perform a required technique due to physical disability, a reasonable alternative technique may be substituted. If such a reasonable substitute cannot be found, or if the judoka cannot perform such, then a failing score will be entered for that technique.

Gokyu

1. Time in Grade: see charts on pages 4 - 6
2. Written test: minimum passing score 60%
3. Demonstrate: minimum passing score - average of 3.
 - a. Ukemi, Kumikata, shisei,shintai, kuzushi, taisabaki
 - b. 4 waza from the Dai Ik-kyo (must know all 8)
 - c. 2 Osaekomi waza (selected from Kesa, Kami, Yoko, Kata)
 - d. 1 Shime waza (mae) 1 Shime waza (ushiro)
 - e. 1 Kansetsu Waza
4. Points: No contest points required.
5. Tournament knowledge: Limited tournament knowledge. Familiarity with training exercises with emphasis on etiquette, rules and prohibited matters.

Yonkyu

1. Time in Grade: see charts on pages 4 - 6
2. Written test: minimum passing score 60%
3. Demonstrate: minimum passing score - average of 3.
 - a. Ukemi, Kumikata, shisei,shintai, kuzushi, taisabaki
 - b. 4 waza each from the Dai Ik-kyo and the Dai Ni-kyo (must know all 16)
 - c. 3 Osaekomi waza (selected from Kesa, Kami, Yoko, Kata, K-Kesa, K-Kami)
 - d. 2 Shime Waza (Mae - front).
 - e. 2 Shime Waza (Ushiro - rear).
 - f. 2 Renraku waza
 - g. 2 Kansetsu Waza
4. Points: see charts on page 3 (competitors)
5. Tournament knowledge: Continued tournament knowledge with expanded interpretation of the sport phase required for promotion to this rank.

Sankyu

1. Time in Grade: see charts on pages 4 - 6
2. Written test: minimum passing score 65%
3. Demonstrate: minimum passing score - average of 3.
 - a. 4 waza each from the Dai Ik-kyo, Dai Ni-kyo and Dai San-kyo (must know all 24)
 - b. Ne Waza: defense, escape, form, entry
 - c. 4 Osaekomi waza (selected from Kesa, Kami, Yoko, Kata, Tate, K-Kesa, K-Kami, K-Tate)
 - d. 3 Shime waza (mae)
 - e. 3 Shime waza (ushiro)
 - f. 3 Kansetsu waza
 - g. 3 Renraku waza
 - h. 2 Kaeshi waza
4. Kata: see chart on page 7
5. Points: see charts on page 3 (competitors)

Nikyu

1. Time in Grade: see charts on pages 4 - 6
2. Written test: minimum passing score 65%
3. Demonstrate: minimum passing score - average of 3.
 - a. 4 waza each from the Dai Ik-kyo, Dai Ni-kyo, Dai San-kyo, and Dai Yon-kyo (must know all 32)
 - b. Ne Waza: defense, escape, form, entry
 - c. 5 Osaekomi waza (selected from Kesa, Kami, Yoko, Kata, Tate or K-Kesa, K-Kami, K-Tate)
 - d. 4 Shime waza (mae)
 - e. 4 Shime waza (ushiro)
 - f. 4 Kansetsu waza
 - g. 3 Renraku waza
 - h. 3-Kaeshi waza
4. Kata: see chart on page 7
5. Points: see charts on page 3 (competitors)

Ikkyu

1. Time in Grade: see charts on pages 4 - 6

2. Written test: minimum passing score 70%
3. Demonstrate: minimum passing score - average of 3.
 - a. 4 waza each from the Dai Ik-kyo, Dai Ni-kyo, Dai San-kyo, Dai Yon-kyo, and Dai Go-Kyo (must know all 40)
 - b. Ne Waza: defense, escape, form, entry
 - c. 6 Osaekomi waza (selected from Kesa, Kami, Yoko, Kata, Tate or K-Kesa. K-Kami, K-Tate)
 - d. 5 Shime waza (mae)
 - e. 5 Shime waza (ushiro)
 - f. 5 Kansetsu waza
 - g. 4 Renraku waza
 - h. 4 Kaeshi waza
4. Kata: see chart on page 7
5. Points: see charts on page 3 (competitors)
6. Certification: one area selected from Instructor, Referee, Technical Official (non-competitor)

Shodan

1. Time in Grade: see charts on pages 4 - 6
2. Form 20: completed form and fees to accompany promotion application
3. Current background check
4. Written test: minimum passing score 75%
5. Demonstrate: minimum passing score - average of 3.
 - a. Same as for Ikkyu (except kata)
 - b. Kata: see chart on page 11
 - c. Teaching: ability to teach any technique previously learned
6. Points: see charts on page 3 (competitors)
7. Certification: one area selected from Instructor, Referee, Technical Official (competitor and non-competitor)
8. Tournament knowledge: must have a working knowledge of Shiai rules
9. Kodokan certificate: if desired see footnote on page 7 and requirements on page 13

Nidan

1. Time in Grade: see charts on pages 4 - 6
2. Form 20: completed form and fees to accompany promotion application

3. Current background check
4. Demonstrate: minimum passing score - average of 3.
 - a. Demonstrate and teach any part of the requirements for the previous ranks.
 - b. Demonstrate counters and combination of Ne-waza
 - c. Kata: see chart on page 11
5. Points: see charts on page 3 (competitors)
6. Certification: in area(s) of choice: Instructor, Referee, Coach, Technical Official, Kata Judge, Kata Instructor
 - a. Competitor - one area
 - b. Non-competitor - two areas
7. Kodokan certificate: if desired see footnote on page 7 and requirements on page 13

Sandan

1. Time in Grade: see charts on pages 4 - 6
2. Form 20: completed form and fees to accompany promotion application
3. Current background check
4. Demonstrate: minimum passing score - average of 3
 - a. Demonstrate and teach any part of the requirements for the previous ranks.
 - b. Kata: see chart on page 11
5. Points: see charts on page 3 (competitors)
6. Certification: in area of choice: Instructor, Referee, Coach, Technical Official, Kata Judge, Kata Instructor
 - a. Competitor - one area
 - b. Non-competitor - two areas
7. Kodokan certificate: if desired see footnote on page 7 and requirements on page 13

Yondan

1. Time in Grade: see charts on pages 4 - 6
2. Form 20: completed form and fees to accompany promotion application
3. Demonstrate: minimum passing score - average of 3
 - a. Demonstrate and teach any part of the requirements for the previous ranks.
 - b. Kata: see chart on page 11
4. Points: see charts on page 3 (competitors)
5. Certification: in area of choice: Instructor, Referee, Coach, Technical Official, Kata Judge, Kata Instructor
 - a. Competitor - 2 areas
 - b. Non-competitor - 3 areas

Godan

1. Time in Grade: see charts on pages 4 - 6
2. Form 20: completed form and fees to accompany promotion application
3. Current background check
4. Demonstrate: minimum passing score - average of 3

- a. Demonstrate and teach any part of the requirements for the previous ranks.
- b. Kata: see chart on page 11
5. Points: see charts on page 3 (competitors)
6. Certification: in area of choice: Instructor, Referee, Coach, Technical Official, Kata Judge, Kata Instructor
 - a. Competitor - 2 areas
 - b. Non-competitor - 3 areas

ROKUDAN

GENERAL REQUIREMENTS:

1. Unquestioned moral character and maturity
2. Current background check
3. Continued practice and involvement in judo
4. Achieve a minimum score of 75 on "Rokudan Evaluation Report"
5. Increased proficiency in all lower rank requirements
6. Terminology required for lower ranks
7. Minimum age of 27 years.
8. Good understanding of and skill in teaching judo, must have national coach certification or national teachers certification or
9. Major levels of refereeing and judging Kata
10. Time-in-grade as Godan: see charts on pages 4 - 6
11. Kata: see chart on page 11
12. Points: see charts on page 3 (competitors)

SHICHIDAN

GENERAL REQUIREMENTS:

1. Unquestioned moral character and maturity
2. Current background check
3. Continued practice and involvement in judo
4. Achieve a minimum score of 75 on "Shichidan Evaluation Report"
5. Increased proficiency in all lower rank requirements
6. Terminology required for lower ranks
7. Minimum age of 33 years.
8. Good understanding of and skill in teaching judo, must have national coach certification
 1. or national teachers certification or
9. Major levels of refereeing and judging Kata
10. Time-in-grade as Rokudan: see charts on pages 4 - 6
11. Kata: see chart on page 11
12. Points: see charts on page 3 (competitors)

HACHIDAN

GENERAL REQUIREMENTS:

1. Unquestioned moral character and maturity
2. Current background check
3. Continued practice and involvement in judo
4. Achieve a minimum score of 75 on "Hachidan Evaluation Report"
5. Increased proficiency in all lower rank requirements
6. Terminology required for lower ranks
7. Minimum age of 42 years.

8. Mastery of the principles and philosophy of judo
9. Substantial contribution to judo and to society
10. Time-in-grade as Shichidan: see charts on pages 4 - 6

KUDAN

GENERAL REQUIREMENTS:

1. Unquestioned moral character and maturity
2. Current background check
3. Continued practice and involvement in judo
4. Mastery of the principles and philosophy of judo
5. Substantial contribution to judo and to society
6. Major levels of contributions to judo organizations
7. The USJF Promotion Committee makes the recommendation to the Board of Examiners

APPENDIX 1 – KODOKAN CERTIFICATE KATA REQUIREMENTS

Dan Promotions

Judoka seeking Kodokan certification of their dan rank promotions must fulfill all Kodokan kata requirements for that rank.

Rank	Men	Women
Shodan	Nage no kata (3 sets)	Nage no kata Ju no kata (1 set)
Nidan	Nage no kata	Nage no kata Ju no kata (2 sets)
Sandan	Nage no kata Katame no kata	Ju no kata Katame no kata
Yodan	Nage no kata Katame no kata	Ju no kata Kime no kata
Godan	Kime no kata Goshinjitsu	Ju no kata Itsutsu Goshinjitsu
Rokudan	Kime no kata Goshinjitsu Ju no kata	Ju no kata Koshiki no kata

APPENDIX 2 - PROMOTION PROCEDURES

Yudanshakai Promotions

Each member Yudanshakai is given promotional authority to a particular rank, depending upon the length of time as a Yudanshakai, and the number and rank of Yudansha. Shufu has promotion authority through godan. Promotions above godan in Shufu are required to go through the USJF National Promotion Committee. Each Yudanshakai shall establish its own procedures for examination of candidates and awarding of promotions within its USJF authorized promotion authority. The USJF has established the following guidelines for Yudanshakais in the evaluation and review of promotion applications.

Each Yudanshakai shall hold at least two promotional evaluation examinations each year. To accomplish this, each member Yudanshakai shall create a Yudanshakai Board of Examiners whose members shall be the higher-ranking members in the Yudanshakai. When a Yudanshakai's Board of Examiners consists entirely of examiners below the rank of Yodan (4th Degree Black Belt), each examiner shall vote on candidates by casting votes equal to his or her rank: e.g., a Shodan would cast 1 vote, a Sandan would cast 3 votes, etc. Otherwise, all examiners shall have an equal vote.

The Yudanshakai Board of Examiners shall review the promotion application of each member, according to specific criteria for rank being considered. Yudanshakais may adopt or modify the following USJF guidelines for promotion within each Yudanshakai's promotion authority, but such standards must be followed for promotion to rank beyond such authority.

Promotion applications that are beyond the promotion authority of the Yudanshakai shall be submitted for review by the National Promotion Committee.

APPENDIX 3 - MISCELLANEOUS

1. For Dan promotions: Form #20 must be typed. Complete items 1 through 9 in full: be specific and informative. Unanswered categories on Form #20 may result in rejection or tabling of the application. The applicant and other responsible persons involved in completing form #20 should not assume that the Board of Examiners or Promotion Committee will supply missing information. Again, fill out form #20 completely or risk a delay in processing the application.
2. All Dan promotion applications above the rank authority of the Yudanshakai must be mailed to the National Office at least 45 days prior to the announced USJF Promotion Committee meeting together with the correct USJF Dan fee and a copy of the candidate's current Dan certificate, to be considered at the meeting.
3. Applications for Godan and higher rank that are rejected cannot be resubmitted for at least two years. CLARIFICATION: An application which has been "tabled" upon due consideration or that has been "withdrawn" by the yudanshakai shall not be treated as a "rejected application".
4. Dan rank awarded by other Judo organizations will be acknowledged by USJF; however, USJF ratification or certification of any rank will require at least three years of continuous USJF membership (two years in the case of promotion to Shodan) immediately preceding application and following proof that all USJF requirements for such rank have been satisfied. The required period of continuous USJF membership shall

be counted from the current year membership as well as membership paid (as explained below) for the immediate preceding year in the case of Shodan rank and three preceding years in the case of rank above Shodan. Whenever a gap exists in the required period of continuous USJF membership, a makeup fee will be charged for each required period of continuous USJF membership, a makeup fee will be charged for each required year of continuous registration in an amount equal to that portion of the current annual membership fee payable to USJF exclusive of any portion of the membership fee attributable to insurance or annual registration fee payable to the yudanshakai.

5. USJF Dan fee assessments are \$40 for Shodan and an additional \$10 for each rank above Shodan. The fee structure may be modified by the USJF Board of Directors from time to time. Only change is in the current fees for promotion, as well as the following additional provision approved by Board of Directors 10/31/89: The USJF Dan fee assessment is waived for all USJF or USJI Life Members, except for a \$10 processing fee.
6. Individuals currently holding USJF Teachers' Certification in a specific kata shall be exempt from any future kata examination of the specific kata required for promotion while maintaining such certification currently.
7. A Yudanshakai shall be entitled to be represented before the USJF promotion committee when its member is being considered for promotion by the USJF promotion Committee. The representative shall act only for the purpose of introducing the candidate and providing background information relevant to the applicable rank standards.
8. Any member of a Yudanshakai who is not a U.S. citizen or is a naturalized citizen with no rank documentation from his former national federation, shall be eligible for USJF promotion in rank up to the level of Nidan. In the event of a skip promotion to Nidan, both the Shodan and Nidan promotion fees shall be assessed.